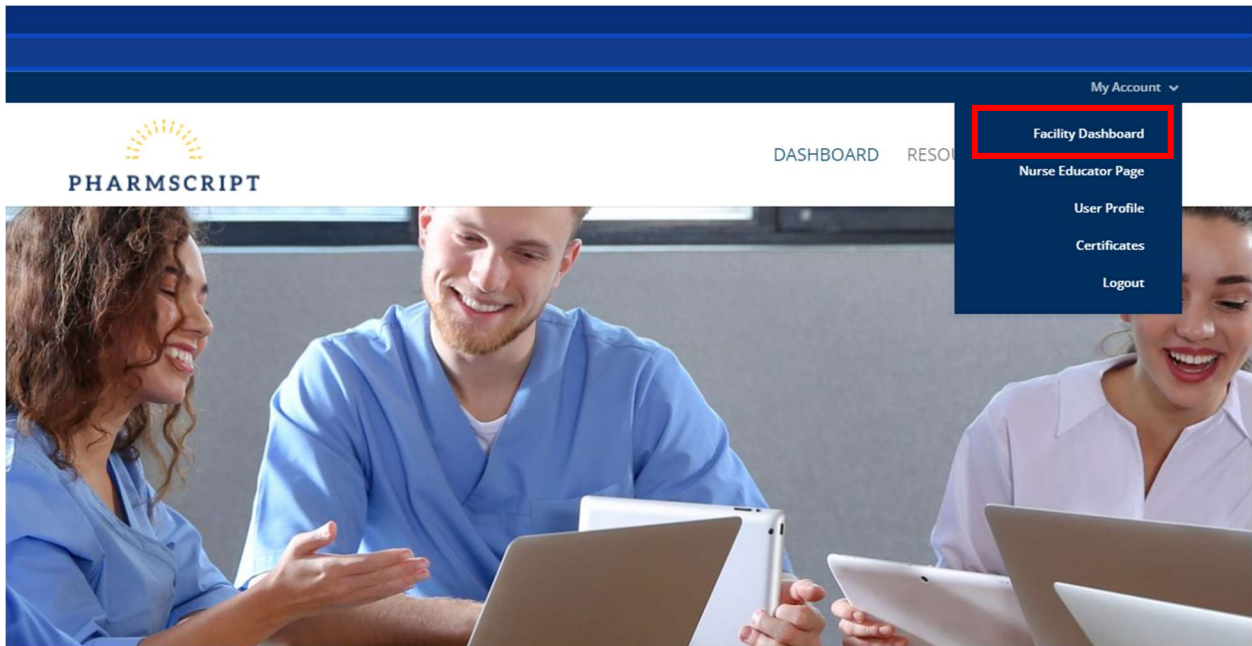


How to Register Individual Nurses

Navigate to your facility dashboard.

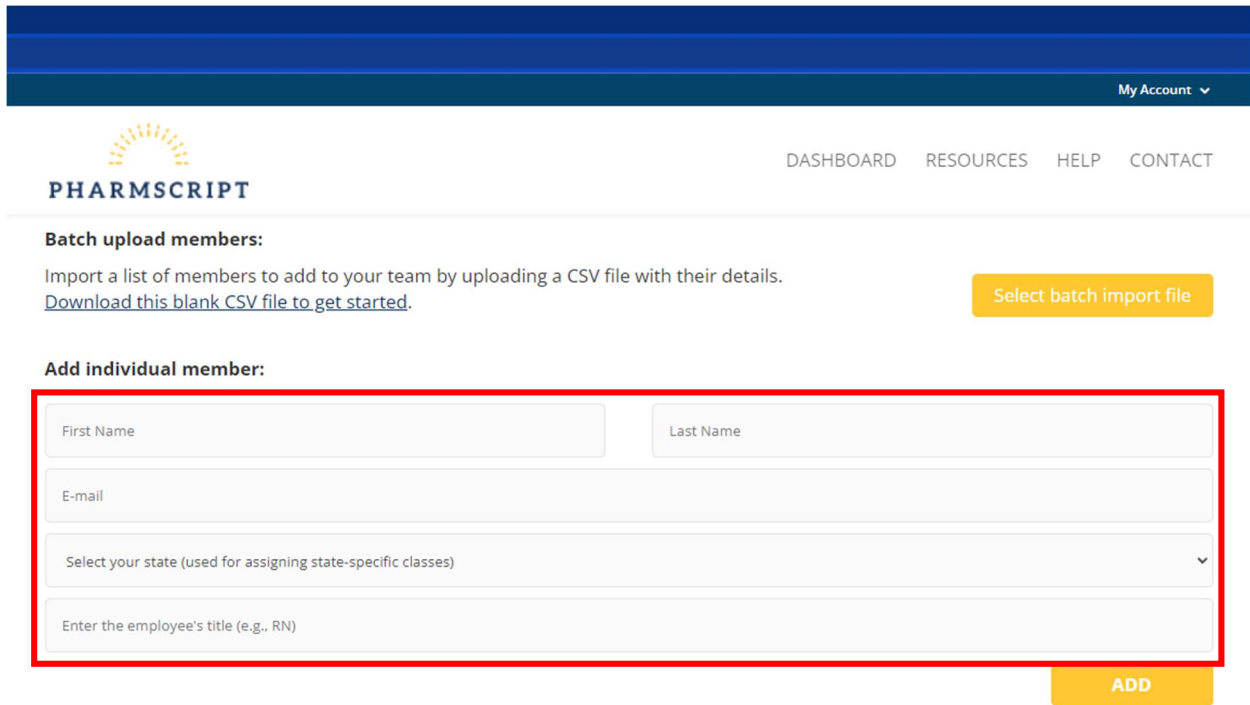


Scroll down to the “Add individual member” section.

A screenshot of the Pharmscript website's 'Add individual member' section. The Pharmscript logo is on the left, and navigation links for 'DASHBOARD', 'RESOURCES', 'HELP', and 'CONTACT' are on the right. Below the navigation is a section titled 'Batch upload members:' with a link to 'Download this blank CSV file to get started.' and a yellow button labeled 'Select batch import file'. Below this is the 'Add individual member:' section, which is highlighted with a red rectangular box. This section contains four input fields: 'First Name', 'Last Name', 'E-mail', and a dropdown menu for 'Select your state (used for assigning state-specific classes)'. At the bottom of the form is a yellow button labeled 'ADD'.

How to Register Individual Nurses

Enter the user's first name, last name, email, state abbreviation, and title.



My Account ▾

PHARMSCRIPT

DASHBOARD RESOURCES HELP CONTACT

Batch upload members:

Import a list of members to add to your team by uploading a CSV file with their details.
[Download this blank CSV file to get started.](#)

Select batch import file

Add individual member:

First Name Last Name

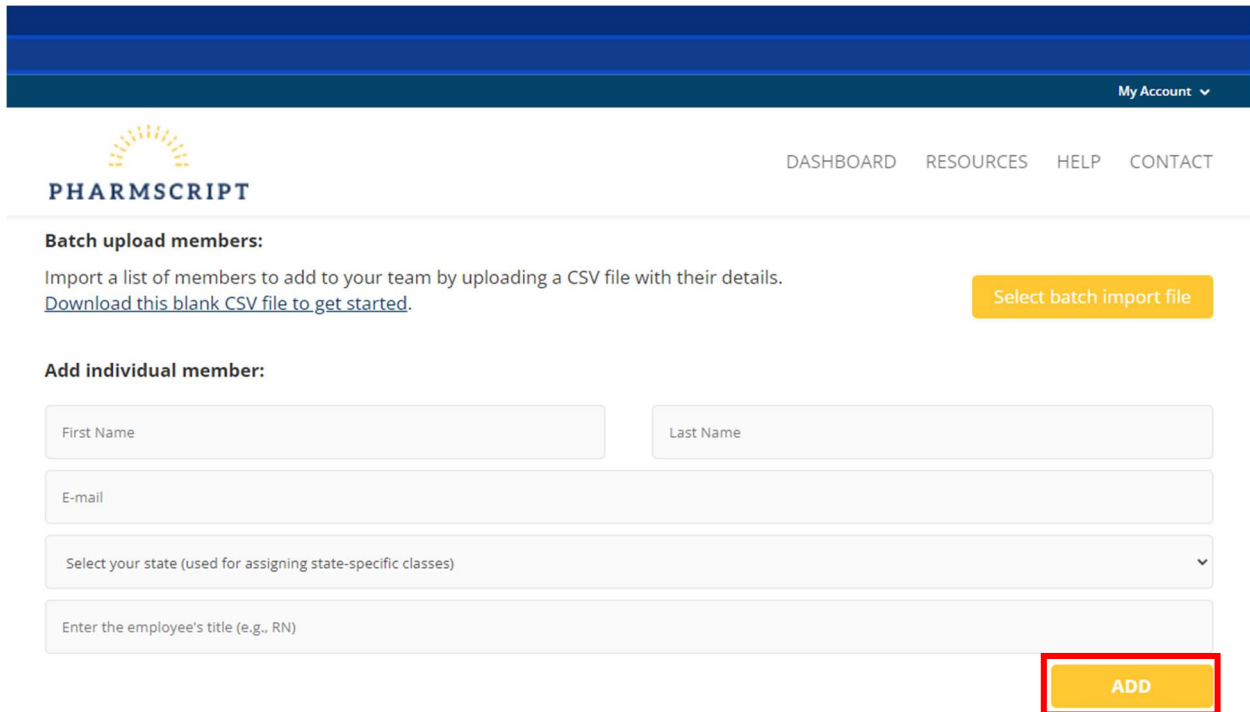
E-mail

Select your state (used for assigning state-specific classes) ▾

Enter the employee's title (e.g., RN)

ADD

Click "Add".



My Account ▾

PHARMSCRIPT

DASHBOARD RESOURCES HELP CONTACT

Batch upload members:

Import a list of members to add to your team by uploading a CSV file with their details.
[Download this blank CSV file to get started.](#)

Select batch import file

Add individual member:

First Name Last Name

E-mail

Select your state (used for assigning state-specific classes) ▾

Enter the employee's title (e.g., RN)

ADD

How to Register Individual Nurses

The newly added employee will appear in the existing members section.

My Account ▾

PHARMSCRIPT DASHBOARD RESOURCES HELP CONTACT

ADD

Existing member accounts:

COMPLETE CLASS 1 (ALL EMPLOYEES) COMPLETE CLASS 2 (ALL EMPLOYEES) COMPLETE CLASS 3 (ALL EMPLOYEES)
COMPLETE CLASS 4 (ALL EMPLOYEES) COMPLETE CLASS 5 (ALL EMPLOYEES) COMPLETE CLASS 6 (ALL EMPLOYEES)
COMPLETE CLASS 7 (ALL EMPLOYEES) COMPLETE CLASS 8 (ALL EMPLOYEES) COMPLETE CLASS 9 (ALL EMPLOYEES)
COMPLETE CLASS 10 (ALL EMPLOYEES) COMPLETE FLORIDA CLASS (ALL EMPLOYEES)
COMPLETE NEW YORK CLASS (ALL EMPLOYEES) COMPLETE TEXAS CLASS (ALL EMPLOYEES)
COMPLETE NEW HAMPSHIRE CLASS (ALL EMPLOYEES) COMPLETE DISTRICT OF COLUMBIA CLASS (ALL EMPLOYEES)
COMPLETE KENTUCKY CLASS (ALL EMPLOYEES) COMPLETE MAINE CLASS (ALL EMPLOYEES)
COMPLETE CLASS 11 (ALL EMPLOYEES) COMPLETE CLASS 12 (ALL EMPLOYEES) COMPLETE CLASS 13 (ALL EMPLOYEES)
COMPLETE PENNSYLVANIA CLASS (ALL EMPLOYEES)

Expand All **Collapse All**

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